



INTERAGENCY CONNECTION

215 Dean A. McGee, Suite 349, Oklahoma City, OK 73102

<http://www.oklahoma.feb.gov/>

(405) 231-4167

Chair's Corner



Upon the distribution of this newsletter, our FEB's Vice Chair, Michelle Coppedge; Executive Director, LeAnn Jenkins, and I, as the Chairman, will be attending the National FEB meeting in

Washington, D.C.

I hope to have updated **information on National initiatives** to share in next month's newsletter, from our meeting.

I am pleased that in the **Consolidated Appropriations Act, 2017**, again included the provision for inter-agency funding and support of Federal Executive Boards. This allows us maximum flexibility in operational resources through funding and "gifts in kind" that our agencies provide (meeting rooms, hosting Leadership FEB forums, etc.).

As the Fiscal Year comes to a close, so will our **Leadership Development Series**. We have only two training days left in the series: one this month and one in September. If you have employees in need of training, I encourage you to review the topics to see if they may meet your training needs before the end of the FY.

Our **2017 Leadership FEB** class is still underway and will actually go through November this year. If you have high performing leaders, interested in a non-

traditional development opportunity, watch for our offering in the December/January timeframe for the 2018 class.

Our **annual pre-retirement workshops** are scheduled this month. One full day of training/information on the Civil Service Retirement System (CSRS) and one full day on the Federal Employees Retirement System (FERS). A registration form is provided on page 10 for your convenience.

The **2017 Oklahoma FEB Directories** have been mailed and all members should be in receipt of their copy. The directory is distributed to Federal Agency Leaders in Oklahoma as having a need for the information contained. Reminder that disclosure of individually identifiable information from the directory to any person or agency not entitled to receive it is not permitted. If you have not yet received your copy, please call the FEB Office.

In an effort to keep our database up-to-date, we have included a blank contact sheet we keep on each of our Federal Leaders on page nine. If you have had any element of your information change, please complete this form and submit to the FEB office via email at LeAnn.Jenkins@gsa.gov or via fax at 405-231-4165.

John B. Fox, Chairman

<i>Inside Story</i>	<i>Pg</i>	<i>Inside Story</i>	<i>Pg</i>
Ride the Bull	2	Upcoming Events	7
Spotlighting Agency	3	Foolish-Wise Leaders	8
12 Lessons You Learn	4	FEB Update Form	9
Or Regret forever (contd)	5	Pre-Retirement	10
Bigger Difference	6	Leadership Training	11

HOW TO FIND AND INVITE OTHERS TO RIDE THE BULL WITH YOU

In the land of rodeos and “Bullnanza”, I thought this was an appropriate leadership article:

Leading is like riding a bull in the rodeo. I recently asked a leader, “What shifts for you if you think of inviting someone to ride the bull with you?”

He said, “It feels uncomfortable to think others might ride the bull with me.”

The choice to ride alone:

You’re on the bull alone because you choose it.

1. Isolation feels like power. When others ride with you, you feel less in charge.
2. Complexity increases when more people jump on.
3. No one else is qualified to ride with you.
4. You don’t know how or when to give authority to others.
5. Someone burned you in the past. Vulnerability feels dangerous.

Qualify others to ride:

Leaders are developed through taking leadership. Read all the books you want, but until you rope yourself in and the gate pops, you don’t know what leadership is about.



You might begin with theory, but you’re not leading until you feel the beast lurch. Theory by itself never makes a leader.

The first seven:

1. Embrace the idea of riding with others. It begins with you.
2. Give small assignments. Is there follow through?
 3. Seek input. Are they open and candid?
 4. Provide tough feedback. Do they take it like a bull rider?
5. Ask them to connect the dots and see the big picture. Do they see the impact of their actions on others or are they simply concerned for themselves?
6. Discuss values. Are they on board? Make room for their number one value to be different from yours. Just be sure you share the same core values.
7. Don’t give titles until they’ve earned them. *Never use a title as a tool to make a leader.*

Candor: Discuss the theory and expectations behind the first seven ideas. Don’t play games.

<https://leadershipfreak.blog/2017/06/20/how-to-find-and-invite-others-to-ride-the-bull-with-you/>

Spotlighting Information in Public Service

Did you Know?

Getting to Know the Mike Monroney Aeronautical Center's - FAA Academy

While many federal agencies across the state of Oklahoma understand the rituals of rush hour, the FAA Academy located at the Mike Monroney Aeronautical Center is no different. Positioned just west of Will Rogers World Airport, the Aeronautical Center provides aviation training, research, logistics, and enterprise business services to federal agencies domestically and internationally. During each work week it is not uncommon to have over a 1,000 students on the premises, attending training at the FAA Academy. Instruction is delivered in technical and specialized training using diverse and state-of-the-art methods, helping to advance members of the aviation community. Since courses have different admissions criteria, prospective participants are admitted on a course-by-course basis. Certain courses may not be open to the general public, but many courses are available to other government agencies, industry, and international civil aviation authorities.

Since 1991, courses at the FAA Academy have been accredited by the North Central Association of Colleges and Schools (NCA). In 2013, the Academy obtained accreditation in the category of "Digital Learning Supplemental" which is valid until 2018. The Academy continues to meet or exceed NCA's rigorous accreditation standards. The Academy also has the honor of being the first federal non-military training organization accredited by NCA.

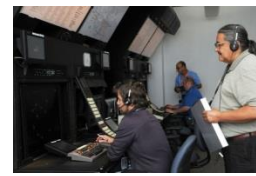
In addition to training FAA and non-FAA personnel in the United States, the Academy has trained international participants from 172 countries. Many of the world's leaders in civil aviation are alumni of the FAA Academy. In March 2015, the Academy was officially recognized as an International Civil Aviation Organization (ICAO) TRAINAIR PLUS Program "Full Member."



An instructor oversees students in the FAA Academy's Regulatory Standard's Flight Training Device.

While the Academy conducts numerous aviation-related courses, equally diverse are the training platforms used for instruction. Courses can be delivered via classroom, through distance learning

(DL) including eLearning, Blackboard Training, Aviation Training Network (satellite-delivered training), DL platforms, virtual training technologies/blended-learning, correspondence study, or on-site at your facility. Over 2,200 courses are conducted annually with approximately 80,000+ training completions during fiscal year 2015.



Technical Training at the FAA Academy: Air Traffic En Route Initial Qualification Training in the En Route Automation Modernization (ERAM) Lab.

As the Federal Aviation Administration continues to address modern challenges facing our aging aerospace system, the FAA Academy is also making their contributions:

- Over the past five years, the FAA has hired approximately 4,400 new air traffic controllers with another 5,900 anticipated to be hired over the next five years due to attrition. In the interest of saving taxpayer dollars, the Academy developed their own simulation software (SIGNAL) to use in their En Route Automation Modernization (ERAM) lab training, which increases en route training by 20%.
- The Academy continues to collaborate with the FAA's Office of Commercial Space Transportation providing a 20-hour training course (Licence2Launch) for those working in the commercial space industry and global government outreach.
- The Academy formed an Aeronautical Center NextGen Integration Committee (ACNIC) committed to reviewing National Airspace Enterprise Architecture, helping to determine appropriate timeframes of introducing new technologies into our airspace system.



Representing the Aeronautical Center NextGen Integration Committee (ACNIC): L-R: Tony Darnell, Co-Chair, ACNIC, FAA Academy; Michelle Coppedge, Director, Mike Monroney Aeronautical Center; Ed Bolton, Assistant Administrator for NextGen; Roger Heard, Lead Chair, ACNIC, FAA Academy.

12 Lessons You Learn or Regret Forever by Dr. Travis Bradberry

Sticking your neck out and taking charge of your



career is no trivial matter. Whether that's switching careers, going back to school, or walking away from a j-o-b to start your own business, it takes a lot of guts.

But guts will only get you so far. Once you build up the nerve and make the leap, you're no more than 5% of the way there. You still have to succeed in your new endeavor, and trying to succeed is when your worst fears (the ones that made you hesitate in the first place) will come true.

I'm going to assume you're like me and don't have a brilliant mentor, a rich uncle, or some other person who is going to show you the ropes and explain each step you need to take to take charge of your career.

You see, it's been almost 20 years since I last had a boss. I went from working in a surf shop to striking out on my own, eventually starting TalentSmart (with a partner) before I'd finished grad school.

When I set out on my own, I had all the gumption and appetite for risk that I needed to take charge of my career. At the time I thought that was all I needed to succeed.

It wasn't. I also needed guidance. Without it, I learned some difficult (and often painful) lessons along the way.

I'd like to share some of my biggest lessons learned with you so that they can help you as you take charge of your career (in whatever form that takes). As I look back on these lessons, I realize that they're really great reminders for us all.

Confidence Must Come First Successful people often exude confidence — it's obvious that they believe in themselves and what they're doing. It isn't their success that makes them confident, however. The confidence was there first.

Think about it:

Doubt breeds doubt. Why would anyone believe in you, your ideas, or your abilities if you didn't believe in them yourself?

It takes confidence to reach for new challenges. People who are fearful or insecure tend to stay within their comfort zones. But comfort zones rarely expand on their own. That's why people who lack confidence get stuck in dead-end jobs and let valuable opportunities pass them by.

Unconfident people often feel at the mercy of external

circumstances. Successful people aren't deterred by obstacles, which is how they rise up in the first place.

Confidence is a crucial building block in a successful career, and embracing it fully will take you places you never thought possible. No one is stopping you from what you want to accomplish but yourself. It's time to remove any barriers created by self-doubt.

You're Living the Life That You've Created You are not a victim of circumstance. No one can force you to make decisions and take actions that run contrary to your values and aspirations. The circumstances you're living in today are your own — you created them. Likewise, your future is entirely up to you. If you're feeling stuck, it's probably because you're afraid to take the risks necessary to achieve your goals and live your dreams.

When it's time to take action, remember that it's always better to be at the bottom of the ladder you want to climb than at the top of one you don't.

Being Busy Does Not Equal Being Productive

Look at everyone around you. They all seem so busy — running from meeting to meeting and firing off emails. Yet how many of them are really producing, really succeeding at a high level?

Success doesn't come from movement and activity. It comes from focus — from ensuring that your time is used efficiently and productively. You get the same number of hours in the day as everyone else. Use yours wisely. After all, you're the product of your output, not your effort. Make certain your efforts are dedicated to tasks that get results.

You're Only as Good as Those You Associate

With You should strive to surround yourself with people who inspire you, people who make you want to be better. And you probably do. But what about the people who drag you down? Why do you allow them to be a part of your life? Anyone who makes you feel worthless, anxious, or uninspired is wasting your time and, quite possibly, making you more like them. Life is too short to associate with people like this. Cut them loose.

Squash Your Negative Self-Talk When you're taking charge of your career, you won't always have a cheerleader in your corner. This magnifies the effects of self-doubt. The more you ruminate on negative thoughts, the more power you give them. Most of our negative thoughts are just that — thoughts, not facts. When you find yourself believing the negative and pessimistic things your inner voice says, it's time to stop and write them down. Literally stop what you're doing and write down what you're

thinking. Once you've taken a moment to slow down the negative momentum of your thoughts, you will be more rational and clear-headed in evaluating their veracity.

Avoid Asking “What If?” “What if?” statements throw fuel on the fire of stress and worry, which are detrimental to reaching your goals. Things can go in a million different directions, and the more time you spend worrying about the possibilities, the less time you'll spend taking action and staying productive. Asking “what if?” will only take you to a place you don't want — or need — to go. Of course, scenario planning is a necessary and effective planning technique. The key distinction here is to recognize the difference between worry and strategic thinking about your future.

Schedule Exercise and Sleep I can't say enough about the importance of quality sleep. When you sleep your brain removes toxic proteins from its neurons that are by-products of neural activity when you're awake. Unfortunately, your brain can remove them adequately only while you're asleep. So when you don't get enough sleep, the toxic proteins remain in your brain cells, wreaking havoc by impairing your ability to think — something no amount of caffeine can fix.

Your self-control, attention, and memory are all reduced when you don't get enough — or the right kind — of sleep. Sleep deprivation raises stress hormone levels on its own, even without a stressor present, which are a major productivity killer. Ambition often makes you feel as if you must sacrifice sleep to stay productive, but sleep deprivation diminishes your productivity so much throughout the day that you're better off sleeping.

A study conducted at the Eastern Ontario Research Institute found that people who exercised twice a week for 10 weeks felt more competent socially, academically, and athletically. They also rated their body image and self-esteem higher. Best of all, rather than the physical changes in their bodies being responsible for the uptick in confidence, it was the immediate, endorphin-fueled positivity from exercise that made all the difference. Schedule your exercise to make certain it happens, or the days will just slip away.

Seek Out Small Victories Small victories can seem unimportant when you're really after something big, but small victories build new androgen receptors in the areas of the brain responsible for reward and motivation. This increase in androgen receptors increases the influence of testosterone, which further increases your confidence and your eagerness to

tackle future challenges. When you have a series of small victories, the boost in your confidence can last for months.

Don't Say Yes Unless You Really Want To Research conducted at the University of California in Berkeley shows that the more difficulty that you have saying no, the more likely you are to experience stress, burnout, and even depression, all of which make it difficult to take charge of your career. Saying no is indeed a major challenge for many people. “No” is a powerful word that you should not be afraid to wield. When it's time to say no, avoid phrases like “I don't think I can” or “I'm not certain.” Saying no to a new commitment honors your existing commitments and gives you the opportunity to successfully fulfill them.

Don't Seek Perfection Don't set perfection as your target. It doesn't exist. Human beings, by our very nature, are fallible. When perfection is your goal, you're always left with a nagging sense of failure that makes you want to give up or reduce your effort. You end up spending your time lamenting what you failed to accomplish and what you should have done differently instead of moving forward excited about what you've achieved and what you will accomplish in the future.

Focus on Solutions Where you focus your attention determines your emotional state. When you fixate on the problems that you're facing, you create and prolong negative emotions which hinder your ability to reach your goals. When you focus on the actions you'll take to better yourself and your circumstances, you create a sense of personal efficacy that produces positive emotions and improves performance.

Forgive Yourself When you slip up, it is critical that you forgive yourself and move on. Don't ignore how the mistake makes you feel; just don't wallow in it. Instead, shift your attention to what you're going to do to improve yourself in the future.

Failure can erode your self-confidence and make it hard to believe you'll achieve a better outcome in the future. Most of the time, failure results from taking risks and trying to achieve something that isn't easy. Success lies in your ability to rise in the face of failure, and you can't do this when you're living in the past. Anything worth achieving is going to require you to take some risks, and you can't allow failure to stop you from believing in your ability to succeed. When you live in the past, that is exactly what happens, and your past becomes your present, preventing you from moving forward.

<https://www.linkedin.com/pulse/12-lessons-you-learn-regret-forever-dr-travis-bradberry>

A SIMPLE STRATEGY FOR MAKING A BIGGER DIFFERENCE TODAY

Other people helped you get where you are. Do that for someone else.

Don't wait for people to come to you. Opportunities slip away while you wait.

Seek opportunities to help others see their power.

Transformational conversations:

You make a difference when you inspire others to make a difference.

1. Ask people to tell their stories. Listen for achievements and frustrations. Successes illustrate competencies. Frustrations reveal unfulfilled passions.
2. Invite people to talk about *their* aspirations. Spend less time talking about yourself and more time focused on others.
3. Prepare to hear negatives before positives. When you ask people what they want, they tell you what they don't want. Don't get sucked into the black hole. Complaints are the underbelly of opportunities.
4. Ask questions that explore self-limiting beliefs.
 - I'm not sure what to do. "If you

were sure, what would you do?"

- I'm afraid I might fail. "What would someone who isn't afraid do next?"
 - I don't have anything to offer. "If you had something to offer, what would it be?"
 - No one will help. "If you found people to help, what would you say to recruit them?"
5. Remind people of their aspirations. (See #2.) People give up on themselves. Believe in others, even when they lose hope. *A leader's power is reminding people of the best hopes they have for themselves.*
 6. Carve away at the elephant until you have a small slice on your plate. Leadership is always about next steps. *You aren't leading until someone is excited to take the next step.*
 7. Look for something small and quickly achievable. The path to big opportunities is paved by grabbing small possibilities.

Bonus: Help people try something new. Don't do it for them! One way to matter more is by doing something you've never done.

Never let distant uncertainties block the pursuit of near certainties.



<https://leadershipfreak.blog/2017/06/17/a-simple-strategy-for-making-a-bigger-difference-today/>

**UPCOMING EVENTS
August 2017**

Aug 2-3, 2017 All Day	FEB National meeting Washington, DC POC: FEB, 405-231-4167
Aug 9, 2017 10:00 a.m.	Executive Policy Council mtg Small Business Administration POC: FEB, 405-231-4167
Aug 10, 2017 All Day	Leadership FEB FCI-El Reno POC: FEB, 405-231-4167
Aug 15, 2017 All Day	Leadership Series Training Ethics in the Workplace FAA POC: FEB, 405-231-4167
Aug 16, 2017 All Day	Leadership Series Training Ethics in the Workplace Remington Park POC: FEB, 405-231-4167
Aug 17, 2017 12:15 p.m.	LFCC Zone 16 Conference Call POC: FEB, 405-231-4167
Aug 22, 2017 All Day	Pre-Retirement Training-CSRS OCCHD, 2600 NE 63 rd , OKC POC: FEB, 405-231-4167
Aug 23, 2017 All Day	Pre-Retirement Training-FERS Remington Park POC: FEB, 405-231-4167
Aug 25, 2017	Open House for SSA-ODAR, Tulsa 14002 East 21 st St, Tulsa, OK POC: FEB, 405-231-4167
Aug 25, 2017	Agency Visits-Tulsa
Aug 31, 2017	Agency Visits-Oklahoma City

INSPIRATION CORNER

Life is really simple, but we insist on making it complicated.
-Confucius

Your Federal Executive Board

“Federal Executive Boards (FEBs) are generally responsible for improving coordination among federal activities and programs in...areas outside of Washington, D.C...FEBs support and promote national initiatives of the President and the administration and respond to the local needs of the federal agencies and the community.” (GAO-04-384)

We applaud the efforts of the Oklahoma FEB Executive Policy Council members who ensure information is provided to direct our activities and efforts:

- Jeffrey Allen, Executive Director, Air Force Sustainment Center
- David Andra, Meteorologist-in-Charge, National Weather Service Forecast Office, Norman
- David Engel, Chief Administrative Judge, Social Security Administration, Tulsa
- Julie Gosdin, District Director, US Postal Service, Oklahoma City
- Dottie Overal, Director, Small Business Administration
- Rose Roberson, Superintendent, BIA-Anadarko Agency
- Basharat Siddiqi, Division Administrator, Federal Highway Administration
- Ken Valentine, Special Agent in Charge, US Secret Service

Officers

Chair: **John Fox**
Warden
Federal Transfer Center
Oklahoma City

Vice-Chair: **Michelle Coppedge**
Director
FAA Mike Monroney Aeronautical Center

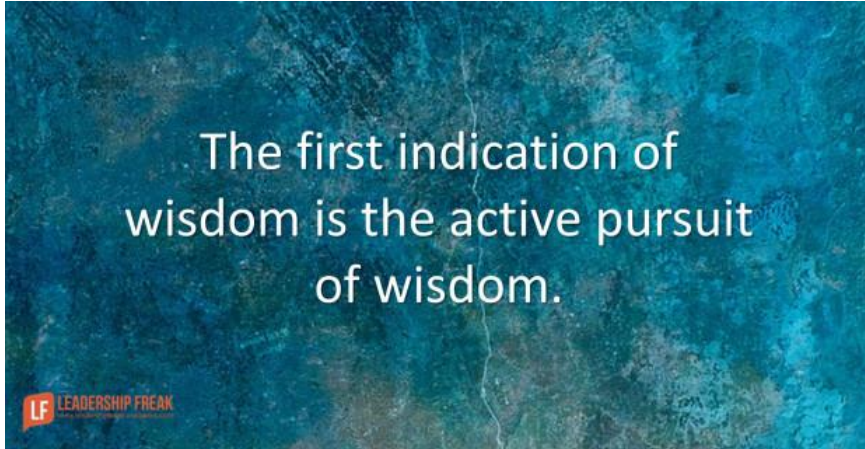
Ex-Officio: **Joe Gallagher**
Deputy to Commanding General
Army Fires Center of Excellence
Fort Sill

Staff

Director: LeAnn Jenkins
Assistant: Lisa Smith-Longman

WHERE FOOLISH LEADERS BECOME WISE

The pain foolish leaders inflict on teams and organizations is tragic. (The damage foolish leaders cause warrants the uncomfortable term.) But there's exciting news.



Anyone with average intelligence can develop wisdom.

Wisdom is the ability to achieve noble ends ethically. Wisdom is more about skill than IQ.

Those who attain wisdom gain the ability to get things done and flourish while they do it.

In some cases, talent and intelligence block the pursuit of wisdom.

How foolish leaders develop wisdom

You tip toward wisdom when you:

1. Seek wisdom. *The first indication of wisdom is the aggressive pursuit of wisdom.* Tip: Hang with learners. Avoid know-it-alls.
2. Align yourself with authority. Speaking truth to power only works when leaders believe you seek their highest good.
3. Don't take offense. Taking offense points to thin skinned self-importance.

4. Clarify before you answer. Fools answer the wrong questions and solve the wrong problems.
5. Speak as if your words would appear in the Wall Street Journal.
6. Surround yourself with people who have more wisdom than you. If you're more skillful than everyone at the table, you're at the wrong table. (Yes, one synonym of wisdom is skill.)
7. Maintain enough confidence to make decisions, *while questioning yourself as you go.* Foolish leaders have closed minds.
8. Actively affirm others and share irritations carefully. *The only reason to open your mouth is to make something better.*
9. Consider the impact of your behaviors on others. Wise leaders accept that something as small as facial expressions matters.
10. Persistently invite feedback. Wise leaders engage the community in their journey. Fools isolate themselves.
11. Explore correction and criticism before defending and justifying yourself.
12. Bring joy and energy to others. Foolish leaders drain people. Wise leaders help others flourish.

<https://leadershipfreak.blog/2017/06/28/where-foolish-leaders-become-wise/>



UPDATE FEB DIRECTORY INFORMATION

Name of Agency Leader: _____

Title: _____

Department/Agency/Office: _____

Mailing Address: _____

[] *publish this address*

Physical Address: _____

[] *publish this address*

Phone (to be published in Directory): _____ Fax: _____

Website Address: _____

Would you prefer the FEB Interagency Connection (newsletter) _____ via email or _____ hard copy?

FEB Emergency Communication Plan-CONFIDENTIAL

PLEASE INCLUDE THE AGENCY LEADER'S INFORMATION AND IDENTIFY AN ALTERNATE POINT OF CONTACT FOR YOUR AGENCY IN THE EVENT OF AN EMERGENCY (POWER OUTAGE, INCLEMENT WEATHER NOTIFICATION, AMONG OTHER EMERGENCIES). **THE INFORMATION BELOW WILL NOT BE PUBLISHED OR DISTRIBUTED.** THIS INFORMATION WILL BE KEPT AND USED FOR FEB NOTIFICATION TO AGENCIES (OR REPRESENTATIVES) IN A TIMELY MANNER.

AGENCY LEADER: _____ DIRECT PHONE: _____

Cell Phone: _____

Email: _____

Alternate Name: _____

Title: _____

Direct Phone: _____

Cell Phone: _____

Email: _____

Please mail to:	Oklahoma Federal Executive Board 215 Dean A. McGee, Ste 349 Oklahoma City, OK 73102
Or Email this form to:	LeAnn.Jenkins@gsa.gov
Or Fax this form to:	405-231-4165
If faxing this document, please utilize black ink so the information comes through clearly	



Full-Day Pre-Retirement Training Seminars-2017



Be sure you are financially prepared to do all the things you've planned for your retirement!!



<p>CSRS session topics:</p> <ul style="list-style-type: none"> ➤ Overview of CSRS ➤ Survivor Benefit ➤ Thrift Savings Plan (to include Roth TSP) ➤ Voluntary Contribution Program ➤ Federal Employee Health & Life Insurance Programs ➤ Social Security ➤ Federal Long Term Care Program ➤ Flexible Spending Accounts ➤ Annuity Calculation ➤ Phased Retirement 	<p>FERS session topics:</p> <ul style="list-style-type: none"> ➤ Overview of FERS ➤ Survivor Benefit ➤ Thrift Savings Plan (to include Roth TSP) ➤ Federal Long Term Care Program ➤ Federal Employee Health & Life Insurance Programs ➤ Social Security ➤ Flexible Spending Accounts ➤ Annuity Calculation ➤ Phased Retirement
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TIME: 8:00 a.m. - 4:00 p.m. (each day) Registration will begin at 7:30 am
LOCATION: **CSRS :** Oklahoma City County Health Department, 2600 NE 63rd St, OKC, OK
LOCATION: **FERS :** Remington Park, One Remington Place, Oklahoma City, OK
COST: \$65.00 per person to cover facility expenses
INSTRUCTOR: Instructor is compensated by First Command, these sessions are educational ONLY. Instructor holds neither license nor affiliation with any financial products.

- Sign me up for the CSRS Only (or CSRS offset) session on Tuesday, August 22, 2017.**
 I am also covered by a special retirement provision (Firefighter/Law Enforcement/Air Traffic Controller)
- Sign me up for the FERS Only session on Wednesday, August 23, 2017.**
 I am also covered by a special retirement provision (Firefighter/Law Enforcement/Air Traffic Controller)

Seating is limited to 75 per session. Once a session is filled, future registrants will be notified and provided the opportunity to be placed on a waiting list for the next Pre-Retirement session.

Payment must be made in advance Check Credit Card—Phone #:

NAME(S): _____
 Spouses are welcome to register, as well, this form can be used to register both; double the registration fee.



AGENCY: _____
 Please list your agency, organization and office symbol.

ADDRESS: _____

PHONE: () _____ EMAIL: () _____

Mail this registration form to:	Oklahoma Federal Executive Board 215 Dean A. McGee, Suite 349, Oklahoma City, OK 73102
Email to:	LeAnn.Jenkins@gsa.gov or Lisa.Smith-Longman@gsa.gov

Cancellation Policy: Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through August 15, 2016. However, after that date, registrations must be honored by the individual or agency involved. If you are unable to attend, substitute attendees are authorized and encouraged!

	<p>FEB Leadership Series-2017 Registration and Enrollment information</p>	
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Name of Participant: _____

Agency: _____

Address: _____

Phone: _____ Email: _____

\$\$ Price Saver Series \$\$
 Full Series—All 5 Days \$750.00

Pick three for \$500.00
 May 16th **June 14th** **July 20th** **August 16th** **September 12th**

Individual Training Day “Menu Prices”

- Neuroscience, Techniques for the Seasoned Leaders – May 16, 2017 – \$175.00
- Intentional Leadership – June 14, 2017 – \$175.00
- Innovative Problem Solving – July 20, 2017 – \$175.00
- Ethics in the Workplace – August 16, 2017 – \$175.00
- About Face Leadership – September 12, 2017 – \$175.00

Location: Remington Park, One Remington Place, Oklahoma City, OK

Agency/Registrant may pay by:

- check credit card government voucher

Contact for Payment: _____ Phone: _____

Please mail to:	Federal Executive Board, 215 Dean A. McGee, Ste 349, Oklahoma City, OK 73102
Fax to:	(405) 231-4165
Or Email to:	LeAnn.Jenkins@gsa.gov or Lisa.Smith-Longman@gsa.gov
Call to provide payment info:	FEB Office voice line: 405-231-4167

Cancellation Policy: Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through May 5, 2017. However, after that date, registrations must be honored by the individual or agency involved. If you are unable to attend, substitute attendees are authorized and encouraged!

SUN	MON	TUES	WED	THUR	FRI	SAT
August 2017		1	2	3	4	5
		Nat'l FEB Mtg in Washington D.C.				
6	7	8	9 10:00 Exec Pol Council-OKC	10 Leadership FEB-FCI El Reno	11	12
13	14	15 Ethics in the Workplace Training- FAA Agency Visits-OKC	16 Ethics in the Workplace Training	17 11:00 FTC CRB 12:15 LFCC Conf Call	18	19
20	21	22 CSRS Retirement Workshop	23 FERS Retirement Workshop	24	25 10:00 SSA-ODAR, Tulsa Open House Agency Visits	26
27	28	29	30	31 Agency Visits-OKC		

OKLAHOMA FEDERAL EXECUTIVE BOARD
 215 DEAN A. MCGEE AVENUE, STE 349
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