



# INTERAGENCY CONNECTION

215 Dean A. McGee, Suite 320, Oklahoma City, OK 73102

<http://www.oklahoma.feb.gov/>

(405) 231-4167

## Chair's Corner



I sincerely hope that everyone is recovering from the affects of the May tornadoes.

The FEB hosted our annual Awards Program and Mall Event during Public Service Recognition Week (PSRW) in May; both

were well attended and both well received. You will find a listing of all the accomplished nominees that were honored during the luncheon within this newsletter. If you are interested in photos of the Mall Event, please visit our website to see more on that event.

The Oklahoma FEB has many events scheduled for this summer to provide forums of information, resources, and sharing of best practices.

In fact, within just the next month we have several coordinated events that will be of interest:

**Leadership Training** – How to become a BLT (believable, likeable, and trustworthy) Leader. This is the fifth in a series of six training sessions in our leadership development series.

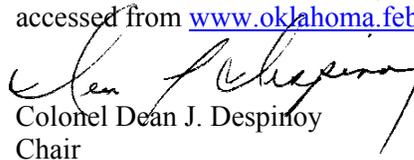
**Facilitator Training** – A one-day interactive learning environment designed to understand the proper “context” for properly assessing group interaction. The focus will be defining and clarifying issues; balancing task and maintenance functions; handling difficult emotions and outbursts; achieving consensus; self-awareness and diversity and facilitating functional and dysfunctional group behavior.

**FEB Luncheon** – this month’s luncheon will be an opportunity to showcase our Federal Black Program Council, their efforts to celebrate “Juneteenth”. The focus of this event will be the gift of life. The BPC is taking this opportunity to inform luncheon attendees on the benefits of organ donation and each person’s opportunity to make a decision about giving the gift of life.

**Table Top Discussion** – A process designed for the federal leader in Oklahoma and their Emergency Coordinator. This will be a “Table Top Discussion” style forum, including First Responders (Fire/Police/EMS) to discuss an “all-hazards” approach to interact with agency leaders to discuss what can be expected in the event of an emergency response to your agency.

**Next month** we will resume our luncheon series on the President’s Management Agenda with a speaker from the U.S. Merit Systems Protection Board on the value of structured interview questions.

Information and registration forms are contained within this newsletter on all the above listed events. Information on the July luncheon can be accessed from [www.oklahoma.feb.gov](http://www.oklahoma.feb.gov).

  
Colonel Dean J. Despinoy  
Chair

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### Public Service Recognition Awards

The employees who were recognized in the various categories are as follows:

#### **Clerical and Administrative Assistant (DOD):**

Betty K. Bledsoe, Defense Information Systems Agency  
Mary Ann Ootton, Defense Logistics Agency  
Eleanor R. Santos, 32<sup>nd</sup> Combat Communications Squadron  
Jeanette L. Sarracino, Army Corps of Engineers-Tulsa  
Susan Wright, Oklahoma City Air Logistics Center

**Category winner:**  
*Deborah A Friedt of the Military Entrance Processing Station*



#### **Clerical and Administrative Assistant:**

Catherine Adams, VA Medical Center-Muskogee  
Arvella Gable, Mike Monroney Aeronautical Center  
Misty Lathan, U.S. District Court  
Joann Mooney, Social Security Administration-OKC  
Susan Staples, National Park Service-Sulphur



**Category winner:**  
*Joyce A. Mithlo of the NEXRAD Radar Operations Center-Norman*

#### **Outstanding Community Service:**

Mortimer J. Bickerstaff, National Flight Procedures Office  
James C. Davis, Defense Information Systems Agency  
Jimmy L. Langley, Army Technical Center for Explosives Safety-McAlester  
Carl Padgett, VA Regional Office-Muskogee  
Ana Pinkson, VA Medical Center  
Michael J. Rogers, Mike Monroney Aeronautical Center  
Timothy Rogers, 72d Security Forces Squadron  
Erin Trowbridge, Airway Transportation Systems-Tulsa  
Bill Urell, NEXRAD Radar Operations Center-Norman  
Karen Worth, U.S. District Court

**Category winner:**  
*Lois Minton of the Oklahoma City Air Logistics Center*



#### **Outstanding Customer Service:**

Mark Albertelly, NEXRAD Radar Operations Center-Norman  
Janice M. Buchheit, Mike Monroney Aeronautical Center  
LaTangie Griffin, Social Security Administration-OKC  
Gary K Holloway, Defense Information Systems Agency  
Edward L. Mattioda, Army Corps of Engineers-Tulsa  
Nancy Metcalf, U.S. District Court  
Lawrence Thompson, VA Medical Center-Muskogee



**Category winner:**  
*Patricia Christian of the VA Regional Office in Muskogee*

#### **Outstanding Diversity Contribution:**

Christopher L. Dozier, Defense Information Systems Agency  
Pamela McKinney, VA Medical Center

**Category winner:**  
*Verna M. Allen of the Mike Monroney Aeronautical Center*



#### **Outstanding Employee with a Disability:**

Kathy L. Mosteller, VA Regional Office-Muskogee



**Category winner:**  
*Karen A. Thornton of the Defense Information Systems Agency*

#### **Outstanding Law Enforcement:**

Timothy Collins, VA Medical Center  
Scott Schweinsberg, US Postal Service  
Vernon White, 72d Security Forces Squadron

**Category winner:**  
*Charlie Thigpen of the US Postal Inspection*





**Supervisory-DOD:**

Shelley K. Alford, Defense Logistics Agency  
John L. Madden, Defense Information Systems Agency  
SMSgt Lawrence Peterson, 32<sup>nd</sup> Combat Comm Squad  
Vicki Lee Preacher, Oklahoma City Air Logistics Center  
Capt Rhonda Scott, NEXRAD Radar Ops Center-Norman



**Category winner:**  
*MSgt Wesley Durant  
of the 654 Combat  
Logistic Support  
Squadron*

**Supervisory:**

Richard Carothers, VA Medical Center  
William F. Haden, NEXRAD Radar Ops Center-Norman  
Rhonda Reynolds, U.S. District Court  
Stephen Smiley, Civil Aerospace Medical Institute  
Jess Ussrey, Mike Monroney Aeronautical Center  
Linda A. White, VA Regional Office-Muskogee  
Deborah Yott, VA Medical Center-Muskogee

**Category winner:**  
*Bradley W. Rush of  
the National Flight  
Procedures Office*



**Technical, Professional, and Administrative, GS-8  
and below-DOD:**

Brenda K. Kinion, Army Corps of Engineers-Tulsa  
Hugh A. Kinsey, Military Entrance Processing Station  
Charles D. Phillips, Defense Information Systems Agency  
A1C Jeremiah J. Zugg, 32<sup>nd</sup> Combat Comm Squadron



**Category winner:**  
*Elsa C. Contreras of  
the 72d Medical  
Group*

**Technical, Professional, and Administrative, GS-8  
and below:**

Violet Hunter, VA Medical Center  
D. Wayne Lee, U.S. District Court  
Craig Moore, National Park Service-Washita  
Cynthia Scott, Social Security Administration-OKC

**Category  
winner: Gary  
Holland of the  
VA Regional  
Office-Muskogee**



**Technical, Professional, and Administrative, GS-9  
and above-DOD:**

TSgt Geff B. Diveley, 32<sup>nd</sup> Combat Comm Squadron  
Clifford H. Doyle, Defense Ammunition Center-McAlester  
Capt. Dustin Evancho, NEXRAD Center-Norman  
Michael D. Nance, Army Corps of Engineers-Tulsa  
W.A. Boone Nicolls, 97<sup>th</sup> Air Mobility Wing-Altus AFB  
Billy J. Phillips, Defense Information Systems Agency  
Kenneth W. Price, Defense Logistics Agency-Midwest City  
Janet Leigh Stinson, Oklahoma City Air Logistics Center



**Category winner: Lyn  
Little of the Army  
Technical Center for  
Explosives Safety-  
McAlester**

**Technical, Professional, and Administrative, GS-9  
and above:**

Shirley S. Adams, Social Security Administration-Shawnee  
Mark N. Betsch, NEXRAD Radar Operations Center-  
Norman  
Don E. Bowen, Mike Monroney Aeronautical Center  
Kay L. DeCamp, VA Medical Center-Muskogee  
Aliko Escoc, VA Regional Office-Muskogee  
Beverly Kimball, VA Medical Center  
Ector Lopez, Risk Management Agency  
Steven L. Powers, National Flight Procedures Office  
Beverly Thomas, U.S. District Court  
Katherine Wade, Civil Aerospace Medical Institute  
Mindi Walker, Social Security Administration-OKC

**Category winner:**  
*Beverly Kimball of  
the VA Medical  
Center-Oklahoma  
City*



**Trades and Crafts-DOD:**



**Category winner:**  
*John L. Marlow of  
the Oklahoma City  
Air Logistics  
Center*

**Trades and Crafts:**

**Category winner:**  
*Anthony  
Simmons of the  
VA Medical  
Center-Muskogee*





## Human Capital Assessment and Accountability Framework

As part of the President's Management Agenda, the Office of Personnel Management (OPM) is leading the Federal Government's Strategic Management of Human Capital initiative. OPM is committed to be the President's strategic advisor on human capital (HC) issues, to develop tools and provide support to help agencies succeed in their human capital transformation efforts, and to help make the Federal Government a high-performing workplace.

Creating a more effective Government depends on attracting, developing, and retaining quality employees from diverse backgrounds and ensuring that they perform at high levels. Sound investment in human capital is essential if agencies are to achieve their missions. Agencies have taken up the challenge presented by the President's Management Agenda (PMA) and are already making progress.

As agencies progressed with their human capital efforts, the need for a comprehensive human capital framework became evident. To better address this need, OPM, OMB, and GAO collaborated to revise the Human Capital Standards for Success. These standards now more clearly reflect discrete outcomes toward which agencies can strive. The revised Standards foster an understanding of the ultimate goal of human capital, including "A Self-Assessment Checklist for Agency Leaders" and an exposure draft titled "A Model of Strategic Human Capital Management."

This framework provides consolidated guidance. It includes the revised Standards for Success, it replaces the Human Capital Scorecard, and it incorporates a number of the GAO's Critical Success Factors as well as the accountability requirements of Civil Service Rule X from Executive Order 13197.

The Framework imposes no new requirements; it merely offers fuller guidance and integration so that all those involved in transforming human capital management can understand what is to be done, how it can be done, and how to gauge progress and results. It presents the expectations that

guide the assessment of agency human capital efforts. This single reference source offers agencies a basis for self assessment and support for achieving the Human Capital Standards for Success.

The Framework consists of these sections:

- **Standards for Success** – the results to be achieved
- **Critical Success Factors** – actions that mark a path toward a Standard
- **Questions** – more detailed guideposts along a path to a Standard
- **Elements of YES** – reality checks to confirm a positive response to a question
- **Suggested Performance Indicators** – evidence of progress toward a Standard

Agencies that seriously address each of the critical success factors are most likely to meet the Standards for Success. The questions and elements of YES will help determine how thoroughly they have addressed them. Then agencies can decide which performance indicators provide the best evidence that they have, in fact, achieved their aim. Performance indicators include agency planning and budget documents, agency human resources and payroll data, agency surveys, OPM Central Personnel Data File/FedScope, and the OPM Governmentwide Survey.

Recognizing that different agencies will approach success from different directions, the Framework purposefully repeats some elements and indicators so agencies can consider them no matter which path they choose to take. The Framework makes no effort to prioritize activities or to require particular elements of YES or performance indicators. Agencies will do that based on their own missions, plans, concerns, budgets, etc. One size does not fit all across the many varied missions within and among agencies.

The Framework is flexible and adaptable. Depending on their level of interest, users can focus on the basic Standards for Success, consider the Critical Success Factors for an individual Standard, or drill down among the questions and performance indicators for a more detailed view, including links to other resources. You can view the tool online at: <http://apps.opm.gov/HumanCapital/tool/toolhtml.cfm>

To learn more, attend the June FEB luncheon!



## Highlights of the FSA Program

With the May 19<sup>th</sup> Open Season, the following is provided on the new Federal FSA Program for your Boards. What is a Flexible Spending Account? A Flexible Spending Account is an employee benefit that allows you to set aside money, on a pre-tax basis, for certain kinds of common expenses. With an FSA, you can reduce your taxes while paying for services you'd have to pay for anyway.

### The Federal FSA Program offers:

\*The Health Care Flexible Spending Account (HCFSA) - for health care expenses not paid by FEHB or any other insurance.

\*The Dependent Care Flexible Spending Account (DCFSA) - for dependent care expenses that allow you (and your spouse, if married) to work or look for work, or that allow your spouse to attend school full-time.

### How does an FSA work?

First, you'll need to determine how much money to allot on an annual basis and make your election(s) with SHPS. For the HCFSA, you can set aside up to \$3,000, and for the DCFSA, you can contribute up to \$5,000 for the Plan Year. SHPS has a number of educational FSA resources, including decision support tools to assist you in deciding how much to contribute.

Second, SHPS requests your payroll office to deduct equal installments of the annual allotment you elect. SHPS then receives your elected amount for deposit into your appropriate account(s).

Third, when you incur an eligible expense, you'll pay for it out of pocket, and then submit a claim for reimbursement to SHPS. All claims must be accompanied by the appropriate documentation, such as an itemized receipt or an explanation of benefits.

Finally, SHPS processes claims and issues reimbursement, often within a few working days. You have the option for direct deposit of reimbursement funds into a checking or savings account through Electronic Funds Transfer (EFT).

The Federal FSA Program, also known as

FSAFEDS, lets you set aside tax-free money to pay for out-of-pocket health and dependent care expenses.

### How can an FSA help eligible Federal employees save on taxes?

An FSA lets you set money aside for eligible expenses before your agency payroll deducts taxes from your paycheck. This means the amount of income that your taxes are based on will be lower, so your tax liability will also be lower.

### What expenses are covered?

Health Care FSA – eligible expenses for you, your spouse, and anyone you claim as a dependent on your federal income tax return.

Dependent Care FSA – eligible expenses that allow you and your spouse to work, look for work, or attend school full-time. Eligible dependents include:

Dependent children under age 13 and/or

- A person of any age whom you claim as a dependent on your federal income tax return and who is mentally or physically incapable of caring for himself or herself.
- Eligible expenses are defined by OPM based on IRS regulations for FSA programs.

You can draw upon your FSA for reimbursement as you incur eligible expenses – it's there when you need it.

The FSAFEDS Web site at [www.fsafeds.com](http://www.fsafeds.com) is always available for access to information at your convenience.

### Where to Get More Information

SHPS offers a number of resources that will help you learn more about the Federal FSA program and keep you informed on the latest developments. And whether you choose to go online, or want to speak to a customer service representative, just contact SHPS at any one of the resources below:

Internet: <http://www.fsafeds.com>

Phone: Toll-free at 1-877-372-3337

*I don't necessarily have to like my associates, but as a man I must love them. Love is loyalty. Love is teamwork. Love respects the dignity of the individual. Heartpower is the strength of your corporation.*  
--Vince Lombardi



# Registration for Table Top Discussions



## **\*\*What to do when First Responders arrive at your facility\*\***

This will be a “Table Top Discussion” style forum, including First Responders (Fire/Police/EMS) to discuss an “all-hazards” approach to interact with agency leaders to discuss what can be expected in the event of an emergency response to your agency. For your convenience, the meeting will be scheduled to incorporate a working lunch; hopefully, making this more “schedule-friendly”.

<b>Date:</b>	<b>June 24, 2003</b>
<b>Time:</b>	<b>11:00 a.m. -2:00 p.m.</b>
<b>Location:</b>	<b>Federal Transfer Center, Training Facility 7500 S. MacArthur Blvd.</b>
<b>Who Should Attend?</b>	<b>Agency Leaders and their Emergency Coordinator</b>
<b>Cost:</b>	<b>\$10 per person</b>

Travel instructions: The Federal Transfer Center (FTC), located on the west side of Will Rogers World Airport, may be reached from the north by driving west on Airport Road to Rockwell Ave., then south two miles to SW 74th St. Drive one mile east again to MacArthur Blvd. will bring you directly to the entrance of the FTC. The Training Facility is just south of the Federal Transfer Center.

Travelers approaching from the south, take SW 104th St west to MacArthur Blvd. then north on MacArthur to the Training Facility on the east side of the road.

**Agency:** \_\_\_\_\_

**Agency Leader (or designee):** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Emergency Coordinator to Accompany Agency Leader:** \_\_\_\_\_

<i>Please mail to:</i>	<b>Oklahoma Federal Executive Board 215 Dean A. McGee, Ste 320 Oklahoma City, OK 73102</b>
<i>Or Fax to:</i>	<b>(405) 231-4165</b>

**Please register no later than June 19, 2003.**



# THE VOLUNTEER VOICE



Federal Employees Care Council (FECC)  
Article written by FECC member, Pam Downs

Have you ever thought about the effort required to get a large civic event up and running? Consider the recently completed Festival of the Arts. Federal employees volunteering through the FECC played a big part this year, from setting the Festival up to counting the money in the Treasury and selling Dippin' Dots. Here's just a sampling of the praise from Festival chairpersons: "You guys did a great job. I can trust you to take an assignment and get it done without supervision." As always, the volunteers for the Treasury were fabulous...The word is out that FedCare volunteers can handle the work." And the workers were equally pleased with the volunteer experience: "I had a blast!" "Let me help again." "It was great fun..." Photos of some of the production (set-up) crews in action are shown below.

Christopher Riley, Melissa Wilbur, and Jasper Smallwood (TAFB), part of the Production Team Four crew, show off their FECC t-shirts while taking a break.



The March 29<sup>th</sup> FECC production Team Four mugs for the camera. They are: Tim Shackleford, Michael Denson, Derek Hale, Nick Watros, LeEllen Hale, Crystal Swiere, Chad Swiere, Patti Tracy, Jennifer Pearson (all TAFB), Steve England (IRS), Jennifer Winfree, Jacob Spencer, Nicole Maier, Cissy Harklerode, James Drake (all TAFB, again), Taylor Oshel (IRS), David Perleberg, Jake Leckband, Claude Winfree (all TAFB), and Jake Hill (IRS).



Patti Tracy, Nicole Maier, Cathi White, and Cissy Harklerode (all TAFB) help two members of Production Team Five plant flowers on the Festival grounds.

Jennifer Pearson, Jennifer Winfree, and Crystal Swiere (TAFB) prepare tents for transit to the Festival grounds



Ada Johnson (TAFB) cuts streamers for budding artists at "Creation Station".



## Events On the Horizon

### September

**CFC Race for Freedom:** September 6, 2003 at Stars and Stripes Park. **More to come about this new event!** Mike Birdsong/IRS/297-4014  
**State Fair Found People's Booth:** Luciann Whitthorne/ HUD/553-7405.  
For more information about the FECC, please visit our web site at:  
<http://www.oklahoma.feb.gov/feccindex.html>



David Perleberg and Chad Swiere (both TAFB) load shelves from the Arts Council warehouse.



## UPCOMING EVENTS June

<b>Jun 5, 2003</b> 10:00 am	<b>Community Council of Central Okla.</b>
<b>Jun 9, 2003</b> 10:00 am	<b>Executive Policy Council Meeting</b> Risk Mgmt, 205 NW 63 <sup>rd</sup> , Ste 170, OKC POC: FEB Office 405-231-4167
<b>Jun 10, 2003</b> All Day	<b>ECQ-2: Leading People</b> Westin Plaza, One N. Broadway, OKC POC: FEB Office 405-231-4167
<b>Jun 12, 2003</b> 11:30 am	<b>Society of Government Meeting Professionals</b> Holiday Inn, 6200 N. Robinson
<b>Jun 14, 2003</b>	<b>Flag Day</b> 
<b>Jun 15, 2003</b>	<b>Father's Day</b> 
<b>Jun 16, 2003</b> All Day	<b>Facilitation Training</b> Francis Tuttle Business Center POC: FEB Office 405-231-4167
<b>Jun 17, 2003</b> 9:30 am	<b>Workforce Diversity</b> Federal Highway Administration POC: Dave Bonnick 405-954-5537
<b>Jun 17, 2003</b> 1:00 pm	<b>Federal Quality Council</b> 215 Dean McGee, 3 <sup>rd</sup> Fl Conf Rm, OKC POC: Norma Creech 405-378-0787
<b>Jun 17, 2003</b> 2:00 pm	<b>Federal Employee Care Council</b> Location to be Announced POC: Mike Birdsong 405-297-4014
<b>Jun 18, 2003</b> 10:00 am	<b>Interagency Training Council</b> Okla. OPM, 2101 N. Lincoln POC: Joyce Smith, 405-521-4539
<b>Jun 18, 2003</b> 2:30 pm	<b>CFC Fun Run Planning Meeting</b> Military Entrance Processing Station POC: Kim Dermody 405-954-7707
<b>Jun 19, 2003</b> 11:30 am	<b>FEB Luncheon</b> OKC Holiday Inn Airport 2101 S. Meridian POC: FEB Office 405-231-4167
<b>Jun 19, 2003</b> 2:00 pm	<b>Council on Disability Concerns</b> Federal Highway Administration POC: Shannon Dumont 405-605-6166
<b>Jun 24, 2003</b> 11:00-2:00	<b>Emergency Table Top Discussions</b> Federal Transfer Center POC: FEB Office 405-231-4167
<b>Jun 27, 2003</b> 10:00 am	<b>American Indian Council</b> Kaw Nation, Ponca City POC: Jami Coon 405-790-1019
<b>Jun 27, 2003</b> 12:00 noon	<b>Naturalization Ceremony</b> US District Courthouse, Oklahoma City

*The FEB Staff would like to introduce the additional of Amy Treadwell to our team. Amy is an OU student who will be working on a special project for the FEB. She will be developing an "outreach tool" to better inform citizens about the quality of people in government and the value of the services they provide. Please be sure to provide your agency's information and welcome her as you see her at our events!*

## Your Federal Executive Board

**The Mission of the Federal Executive Board (FEB) is to increase the effectiveness and efficiency of Federal agencies in Oklahoma.**

The general goals are:

- *Communicate*—The FEB provides a forum for member agencies to share each other's initiatives, successes, concerns, challenges, and informs the local community of national interagency policies and priorities.
- *Coordinate Emergency & Other Inter-agency Actions*—The FEB stands ready to immediately facilitate resources of the Oklahoma federal community, whether to aid a member agency in crisis, assist the citizenry in a public emergency, or implement initiatives that affect the federal community.
- *Facilitate Customer Service*—The FEB draws together agencies with common clients so that government services are convenient for the customers.
- *Partner with Community Groups*—The FEB partners with community groups to identify and help resolve challenges.
- *Reduce Costs and Improve Efficiency*—The FEB brings together agencies with common goals to pool experiences and resources so their efforts are complementary and more cost effective.

This newsletter is published monthly as a cost-effective tool for communicating events and issues of importance to the federal community in Oklahoma. If you have news of interest, please fax to the FEB Office at (405) 231-4165 or email to [LeAnnJenkins@juno.com](mailto:LeAnnJenkins@juno.com) no later than the 15<sup>th</sup> of each month.

### ***Elected Officers:***

**Chair:** **Col Dean Despinoy, Cmdr**  
507th Air Refueling Wing

**Vice-Chair:**

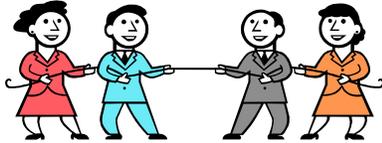
### ***Staff:***

**Director:** LeAnn Jenkins  
**Secretary:** Trish Plowman  
**Clerical Support:** Savina Parks  
**Program Support:** Constance Ward  
**Intern:** Amy Treadwell

***Please feel free to copy this newsletter & distribute. This is also available at <http://www.oklahoma.feb.gov>***



**The Oklahoma Federal Executive Board  
And the FEB's Shared Neutrals Council  
Present a Training Opportunity**



**“Facilitation Training  
Making Things Possible”**



<b>Date:</b>	Monday, June 16, 2003
<b>Time:</b>	Registration begins at 7:30 a.m. Training will be from 8:00 a.m. - 4:00 p.m.
<b>Location:</b>	Francis-Tuttle Seminar Center, 12777 N. Rockwell (map provided upon request)
<b>Who Should Attend:</b>	This training is open to federal, state and local government employees, supervisors, managers, executives, and FEB mediators (military, civilian, law enforcement, and postal service), wishing to gain information on how to develop this specific skill.
<b>Cost:</b>	\$70 for FEB Shared Neutrals (must be on FEB's Active Shared Neutrals roster) \$85 for all other registrants

*During this training, attendees will participate in an interactive learning environment designed to understand the proper “context” for properly assessing group interaction. The focus will be defining and clarifying issues; balancing task and maintenance functions; handling difficult emotions and outbursts; achieving consensus; self-awareness and diversity and facilitating functional and dysfunctional group behavior.*

Name \_\_\_\_\_ Agency \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Method of Payment \_\_\_\_\_

Cash     Check     Credit Card     Purchase Order     Training Request

Please mail to:	Oklahoma Federal Executive Board 215 Dean A. McGee, Ste 320 Oklahoma City, OK 73102
OR fax to:	(405) 231-4165

**Checks should be made payable to the Oklahoma Federal Executive Board**

**Cancellation Policy:** Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through June 9, 2003. However, after that date, registrations must be honored. If you are unable to attend, substitute attendees are authorized and encouraged.



### ECQ-2: Leading People



## A Magnificent Government Leader is a BLT: Believable, Likeable, and Trustworthy

<b>Where:</b>	<b>Westin Hotel, One N. Broadway, OKC</b>
<b>When:</b>	June 10, 2003
<b>Time:</b>	Registration will be from 7:30-8:00am – Training: 8:00am-4:30pm
<b>Trainer:</b>	<b>Mark Towers</b>

Topics that will be presented in this one-day of training:

- Principles that will move your strategic plan to the highest possible level;
- Three Essential E's of Leadership;
- Putting a different twist on performance management in your agency;
- Concepts for creating a culture of dynamic leading and dynamic following;
- Seven principles of high-functioning teams and how to apply them to your current situation;
- Embracing conflict.

**This training is an open event and would be useful for any government leader, manager, or employee.**

### **Cost for this one day of training: \$99.00 per person**

(if you have not taken advantage of the entire Leadership Series [6 training days] prior to 03/20/2002)

Forms are available on [www.oklahoma.feb.gov](http://www.oklahoma.feb.gov)

Name: \_\_\_\_\_ Agency: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Method of Payment: \_\_\_\_\_

Please mail to: Oklahoma Federal Executive Board  
215 Dean A. McGee, Ste 320  
Oklahoma City, OK 73102

or fax to: (405) 231-4165

### **Checks should be made payable to the Oklahoma Federal Executive Board**

**Cancellation Policy:** Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through June 6, 2003. However, after that date, registrations must be honored. If you are unable to attend, substitute attendees are authorized and encouraged!



**June FEB Luncheon**  
**Hosted by the Oklahoma FEB and the**  
**FEB's Black Program Council**  
**Thursday, June 19, 2003**



**Topic:** *The Gift of Life*  
**Time:** 11:30 a.m.—1:00 p.m.  
**Location:** Holiday Inn Airport, 2101 S. Meridian, Oklahoma City, OK  
**Speaker:** Dr. Johnny Griggs, Medical Director of the Pediatric Intensive Care Unit, INTEGRIS Baptist Medical Center, Oklahoma City

The FEB's Black Program Council (BPC) is co-hosting the FEB luncheon as their *Juneteenth* celebration. The focus of this event will be the *gift of life*. The BPC is taking this opportunity to inform luncheon attendees on the benefits of organ donation and each person's opportunity to make a decision about giving the gift of life.

Approximately 22,000 Americans receive organ transplants each year, but the waiting list now has more than 76,000 names awaiting donors; tens of thousands more need tissue transplants. In the state of Oklahoma, approximately 650 people are awaiting organ transplants. Dr. Johnny Griggs, our speaker, is currently active in the Organ Awareness Program, focusing on organ donations in our community. We will also have guests from the Oklahoma Organ Sharing Network, a donor family and a donor recipient.

***This luncheon is an open meeting and would be useful to anyone considering organ donation.***

Lunch Menu Selection:

<input type="checkbox"/> Lasagna w/ vegetables Iced Tea/ Coffee	<input type="checkbox"/> Chicken Fried Steak w/ vegetables Iced Tea/ Coffee
--	--

**Cost: \$10.00 per person**

Name \_\_\_\_\_ Agency \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Method of Payment

Please mail to:	Oklahoma Federal Executive Board 215 Dean A. McGee, Ste. 320 Oklahoma City, OK 73102
Or fax to:	(405) 231-4165

**Checks should be made payable to the Oklahoma Federal Executive Board**

**Cancellation Policy:** *Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through Friday, June 13, 2003. However, after that date, registrations must be honored. If you are unable to attend, substitute attendees are authorized and encouraged!*



<i>SUN</i>	<i>MON</i>	<i>TUES</i>	<i>WED</i>	<i>THURS</i>	<i>FRI</i>	<i>SAT</i>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> 10:00 Community Council	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b> 10:00 Executive Policy Council	<b>10</b> ECQ-2: Leading People	<b>11</b>	<b>12</b> 11:30 SGMP	<b>13</b>	<b>14</b> Flag Day 
<b>15</b> Father's Day 	<b>16</b> Facilitation Training	<b>17</b> 9:30 WF Div 1:00 FQC 2:00 FECC	<b>18</b> 10:00 ITC 2:30 CFC Fun Run	<b>19</b> 11:30 FEB Luncheon 2:00 CODC	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> 11:00-2:00 Emergency Table Top Discussions	<b>25</b>	<b>26</b>	<b>27</b> 10:00 AIC 12:00 Naturalization	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>		<b>June 2003</b>		

OKLAHOMA FEDERAL EXECUTIVE BOARD  
 215 DEAN A MCGEE STE 320  
 OKLAHOMA CITY OK 73102-3422  
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*We wish to thank the Oklahoma CASU for their monthly assistance in the duplication and distribution of this newsletter.*